



Verne & Wells is a community for geek professionals by geek professionals. Therefore, most of our rules assume that you can and will comport yourself as such. We ask that if someone requests that you comply with a rule that you do so. Failure to abide by the following rules & guidelines may result in consequences up to termination of membership without refund. Remember, these rules exist to facilitate everyone's enjoyment of the club, including your own.

BEHAVIOR

- No smoking or burning; vaping (tobacco or marijuana) is permitted provided that it does not have a strong odor and does not raise complaints from members and guests.
- No unauthorized commercial solicitation or display of advertising materials.
- Remember that we have neighbors, who may be present at any hour. Please keep noise levels appropriate for an office building.
- In consideration of other members, please keep electronic device volumes low or use headphones.
- Intoxicated or disruptive individuals may be asked to go home.
Verne & Wells reserves the right to send you home in a vehicle for hire at your expense.
- Members MUST comply with staff instructions.

COMMUNICATION

- Verne & Wells supports freedom of speech, but be respectful of members' and guests' sensibilities, especially when they are made known to you.
- Verne & Wells is a safe space for geeks of all stripes; hate speech, threats, and willful disregard of personal identity will not be tolerated.
- Report violations and/or abuse to staff members directly or via contact@vnw.club.

ACCESS

- Membership grants you and your guests access to the club space only. Please do not enter any other spaces in the building unless they are open for business.
- Members are responsible for their own access credentials and anything done using them.
- Never share your access credentials with anyone, including fellow members.
- Report compromised membership credentials to contact@vnw.club (ex. <Subject: Missing Access Card [MM/DD/YYYY]>).

MEMBER INFORMATION & CHARGES

- It is the member's responsibility to keep their contact and billing information up-to-date. Verne & Wells will accept no responsibility for inconveniences resulting from a failure to do so.
- Please e-mail contact@vnw.club to request changes to your account.

EVENTS & SPACE RESERVATION

- All member-organized events are subject to approval and the availability of space.
- Attendance for official Verne & Wells events must be reserved in advance, unless otherwise stated; these events may include a fee.
- When event registration is full, members may request to be waitlisted.
- When event registration is limited, no-shows may be subject to a \$20 fee unless 6 hours advance notice is given.

EVENTS & SPACE RESERVATION (continued)

- Reservations have priority over all applicable spaces.
- All reservations must be made via the provided form: <https://tinyurl.com/vnwreserve>
- Exercise discretion in the unscheduled use of Verne & Wells spaces (e.g. don't hog the video game room all day).
- Please e-mail contact@vnw.club with questions about events and room reservation.

USE OF PREMISES

- Staff members are not always present, so we request your help in keeping the space clean; pick up your trash, return tools to their designated spaces, etc.
- Staff members have the final say on all use of Verne & Wells facilities and services.
- Members must exercise reasonable care for the premises and furniture; members may be held responsible for any damage beyond usual wear & tear, on a case-by-case basis.
- Any incidents must be reported to contact@vnw.club, Subject: <Incident report [MM/DD/YYYY]> within 24 hours.

USE OF AMENITIES

- Regular snacks and drinks are complimentary; please consider a minimum \$1 contribution for top-shelf items, as it allows us to continue providing them.
- Outside food and drink is permitted, but please remember to clean up after yourself.
- The club provides a number of items for your use while at the club (e.g. charging cables, chromebook laptop). Please return said items (cleaned, if necessary) to their labeled homes when you are finished using them.
- Spills or damage to fabrics must be reported promptly; notify a staff member or email contact@vnw.club. This helps us to keep the club looking its best.

DRESS CODE

- All members and guests should be reasonably clean (e.g. we understand if you work outdoors, but if you're making a mess everywhere you go, please clean up before coming).
- Casual attire is standard and permitted, but clothing should not be substantially frayed, tattered, torn or offensive.
- Please avoid strong or excessive fragrances—natural or otherwise. Some members may have allergies.
- You may be asked to leave until breaches are rectified if you do not comply with these guidelines.

GUESTS

- Verne & Wells loves guests. However, please exercise discretion when bringing in guests (e.g. if you're bringing additional guests, please let us know so that staff can make sure the snacks & drinks are stocked, etc).
- Guests must be 18 years of age or older. Exceptions will be granted on a case by case basis; please email contact@vnw.club with any requests.
- Beyond one guest, members have priority use of, and admittance to, the club when occupancy is near its limit.
- Members are responsible for the conduct of their guest(s).
- Guests may not be left unattended within the club (excluding bathroom breaks, etc).

VERNE & WELLS DOG POLICY

- Dogs are welcome at the club, but must be supervised at all times.
- Owners are responsible for their pets' activities. Accidents happen, but you are responsible for cleaning it up.
- Damage to carpets, furniture, and other club property must be reported promptly to a staff member or contact@vnw.club.
- Owners must maintain adequate liability insurance.
- Do not bring more dogs than a single person can reasonably manage.
- Be considerate of other humans and assistive animals. People (and service animals) take precedence over pets.
- All dogs must be collared and display an up-to-date rabies tag.
- Please do not let dogs wander into the snack area as we cannot guarantee the safety of your pet there. (Many of the snacks are toxic to dogs.)
- *Certain activities are grounds for your dog being asked not to come back:*
 - Aggressive behavior toward people or other pets
 - Persistent, distracting attributes (excessive odors or noise — if your dog is a fart monster, you may be asked to take them home)
 - Repeated “accidents”
 - Fleas

