

## ***Verne & Wells is a community for grown-up geeks by grown-up geeks.***

Therefore, most of our rules assume that you can and will comport yourself as such. We ask that if someone requests that you comply with a rule that you do so. Failure to abide by the following rules & guidelines may result in consequences up to termination of membership without refund. Remember, these rules exist to facilitate everyone's enjoyment of the club, including your own.

### **BEHAVIOR & COMMUNICATION**

- Verne & Wells supports freedom of speech, but be respectful of members' and guests' sensibilities, especially when they are made known to you.
- Verne & Wells is a safe space for geeks of all stripes: **hate speech, threats, and willful disregard of personal identity will not be tolerated.**
- No smoking or burning; vaping (tobacco etc.) is permitted provided that it does not have a strong odor and does not raise complaints from members and guests.
- Intoxicated or disruptive individuals may be asked to go home. **Verne & Wells reserves the right to send you home in a vehicle for hire at your expense.**
- No unauthorized commercial solicitation or display of advertising materials.
- In consideration of other members, please keep electronic device volumes low or use headphones.
- Remember that we have neighbors, who may be present at any hour. Please keep noise levels appropriate for an office building.
- You must comply with staff instructions.
- Report violations and/or abuse to staff directly or via [contact@vnw.club](mailto:contact@vnw.club).

### **ACCESS**

- Membership grants you and your guests access to the club space only. Please do not enter any other spaces in the building unless they are open to the public.
- Members are responsible for their own access credentials and anything done using them.
- Never share your access credentials with anyone, including fellow members.
- Report compromised membership credentials to [contact@vnw.club](mailto:contact@vnw.club).
- For membership changes and all other billing inquiries, email [billing@vnw.club](mailto:billing@vnw.club).

### **EVENTS & SPACE RESERVATION**

- All member-organized events are subject to approval and the availability of space.
- When event registration is limited, no-shows may be subject to a \$20 fee unless 24 hours' advance notice is given.
- Reservations are not required to use spaces at Verne & Wells, however, please exercise discretion in unscheduled use.
- Reservations have priority on all applicable spaces.
- Private room reservations can only be made via the official form available to members.
- Please email [contact@vnw.club](mailto:contact@vnw.club) with questions about events and room reservation.

### **USE OF PREMISES**

- **Please leave it cleaner than you found it.** Wipe down the whiteboard, pick up trash, return chairs and pens to their original places, etc.
- Staff has the final say on all use of Verne & Wells facilities and services.
- Exercise reasonable care for the premises and furniture. You (and your member host) may be held responsible for any damage beyond usual wear & tear.
- Any incidents must be reported to [contact@vnw.club](mailto:contact@vnw.club) within 24 hours.

### **USE OF AMENITIES**

- Regular snacks and drinks are complimentary; please consider a minimum \$1 contribution for premium items, as it allows us to continue providing them.
- Outside food and drink is permitted, but please remember to clean up after yourself.
- The club provides a number of items for your use while at the club (e.g. charging cables, chromebook laptop). Please return said items (cleaned, if necessary) to their labeled homes when you are finished using them.
- Spills and other damage to property must be reported promptly; notify a staff member or email [contact@vnw.club](mailto:contact@vnw.club). This helps us to keep the club looking its best.
- **Unreported damage will result in a minimum \$100 charge to your account.**

### **DRESS CODE**

- All members and guests should be reasonably clean (e.g. we understand if you work outdoors, but if you're making a mess everywhere you go, please clean up before coming).
- Casual attire is standard and permitted, but clothing should not be substantially frayed, tattered, torn, or offensive.
- Messages on clothing must comply with to our Behavior & Communication policy above.
- Please avoid strong or excessive fragrances—natural or otherwise. Some members may have allergies.
- You may be asked to leave if you do not comply with these guidelines.

### **GUESTS**

- Verne & Wells loves guests. Members are limited in the number of guests they can bring in as part of their membership. There is a \$5/ person fee for additional guests.
- If you are bringing in a large number of guests, please let us know so that staff can make sure sufficient amenities are present.
- Guests, like members, must be 18 years of age or older. Exceptions may be granted; please email [contact@vnw.club](mailto:contact@vnw.club) with any requests.
- Beyond one guest, members have priority use of and admittance to the club when occupancy is near its limit.
- Members are responsible for the conduct of their guest(s).
- **Guests may not be left unattended within the club (excluding bathroom breaks, etc).**

### **DOGS**

- Dogs are welcome at the club, but must be registered at [pets@vnw.club](mailto:pets@vnw.club).
- Owners must maintain adequate liability insurance and a vaccination record on file.
- Dogs must wear a collar or harness whenever on club premises.
- Do not bring more dogs than you can reasonably manage. **Dogs must be supervised at all times.**
- Owners are responsible for their pets' activities. Accidents happen, but you are responsible for cleaning it up.
- Damage to carpets, furniture, and other club property must be reported promptly to a staff member or [contact@vnw.club](mailto:contact@vnw.club).
- Be considerate of other humans and assistive animals. People (and service animals) take precedence over pets.
- Please do not let dogs wander into the snack area as we cannot guarantee the safety of your pet there. (Many of the snacks are toxic to dogs.)
- Certain activities may be grounds for your dog being asked not to come back:
  - Aggressive behavior toward people or other pets
  - Persistent, distracting attributes (excessive odors or noise - if your dog is a fart monster, you may be asked to take them home)
  - Repeated "accidents"
  - Fleas and other parasites